



Republic of the Philippines  
**Department of Education**  
BUREAU OF EDUCATION ASSESSMENT



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Office of the Director

Advisory No. 001, s. 2025

06 January 2025

**ADVISORY**

**Virtual Orientation on the Administration  
of the 2024 Accreditation and Equivalency (A&E) Test**

1. In reference to DepEd Memorandum No. 63, s. 2024, titled "2024 Accreditation and Equivalency (A&E) Test Registration and Administration Guidelines", the Education Assessment Division (EAD) of this Bureau invites all Regional Testing Coordinators (RTCs), Division Testing Coordinators (DTCs), and Alternative Learning System (ALS) Focal Persons to attend the Virtual Orientation on the assigned schedule for each island, as shown below:

| Island Grouping | Date   Day                 | Time                |
|-----------------|----------------------------|---------------------|
| Luzon           | January 9, 2025 (Thursday) | 1:00 pm – 3:00 pm   |
| Visayas         |                            | 3:00 pm – 5:00 pm   |
| Mindanao        | January 10, 2025 (Friday)  | 10:00 am – 12:00 pm |

2. The guidelines on the test administration, including the roles and responsibilities of the field-testing personnel, and the details for the downloading of Program Support Funds (PSF) will be discussed during the virtual orientation.
3. All participants are expected to attend the virtual orientation using the information provided below:

**MS Teams meeting link:** <https://bit.ly/VirtualOrientationAETest>  
**Meeting ID:** 444 188 120 725  
**Passcode:** DH3jx2Yy

4. The meeting link and orientation materials can only be accessed using the DepEd Microsoft account through this link:

<https://tinyurl.com/AETestOrientationMaterials>

5. For more information, contact BEA-EAD at telefax number (02) 8631-2589 or email [bea.ead@deped.gov.ph](mailto:bea.ead@deped.gov.ph)
6. Immediate dissemination of this Advisory is desired.

*Kevin Carl P. Santos* 1/7/25  
**KEVIN CARL P. SANTOS, PhD**



January 8, 2025

To: Schools Division Superintendents

For information, dissemination and appropriate action.

*Benjamin D. Paragas*  
**BENJAMIN D. PARAGAS, PhD, CESO III**  
Director IV / Regional Director



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