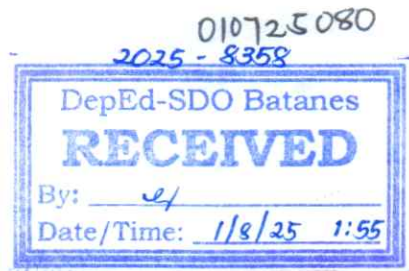




Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY



January 7, 2025

REGIONAL MEMORANDUM

No. **008** s. 2025

**PARTNERSHIP FOCALS' PIR CUM WRITESHOP : REVISITING PARTNERSHIPS
QUALITY CONTROL PLANS AND RECORDS**

To: **All Schools Division Superintendents**

Regional and Division Partnerships Focal Persons
ESSD Chief and Complement Staff, SGOD Chiefs
All Others Concerned

1. This Office, through the Education Support Services Division (ESSD), wishes to announce the conduct of the above-captioned activity on January 30-31, 2025 to be jointly hosted by ESSD-RO2 and SDO Cauayan City at Hotel Sofia, Cauayan City, Isabela.
2. The objectives of the activity include the following, to wit:
 - a. Review and assess the implementation of partnership programs in 2024;
 - b. Develop a cohesive Quality Control Plan for systematic and accurate partnership records;
 - c. Enhance the skills of participants in records management and quality assurance; and
 - d. Foster networking and collaboration and sharing of best practices among schools divisions.
3. The official core group of participants is the following:

RO/SDO	Total Number	Role
DepEd RO2 Management, ESSD- CES and Complement Staff	6	Management and supervision of the activity; Discussants and facilitators;
Host SDO Management and TWG	10	Co-host and Overseer, Technical Working Group
RO and Division Partnerships Focal Persons; 2 per SDO	19	Participant- discussants/facilitators
Total	35	



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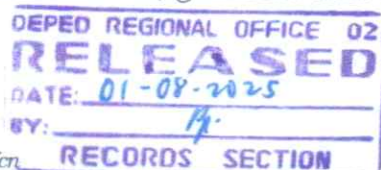
4. Parts of the program are as follows:

Day 1 : January 30,2025	Activity
8:00-9:30 AM	Preliminaries:Arrival,Registration,Accommodation/ Room Assignments and Opening Program Messages/Greetings (RO2 Management and Host SDO) Activity Proper
9:30-10:30 AM	Setting the Tone: Overview ,Updates on Partnerships @ the Regional Setting Mr. Ferdinand C. Narciso PDO IV /ESSD RO2
10:30- 12:00 Nn	First Random 5 DPFP Presenters of the following: CMF 2024 Utilization, 2025 WFP calendared activities,Milestones of implemented partnership activities, 2024 Monthly DPDS submissions, Summary list of MOA/MOU and related Agreements,Summary List of CO and RO level received services and/or in-kind donations ,and Working list of engaging division stakeholder partners.
Lunch Break	
1:00 - 2:00 PM	Remaining 4 DPFP Presenters
2:00 - 3:00 PM	Wrap -Up and Open Forum
3:00 - 5:00 PM	Partnerships and Linkages: Quality Control Plan Development Mr. Ferdinand C. Narciso PDO IV /ESSD RO2
5:00 PM Onwards	Dinner and Socialization
Day 2: January 31,2025	Activity
7:00 - 9:00 AM	Breakfast, Ice Breaker, Recap of Day 1
9:00 - 12:00 Nn	Records Management Workshop,Networking Session
Lunch Break	
1:00- 3:00 PM	Finalizing the QCP
3:00- 5:00 PM	DPFP Hosts of forthcoming partnership regional level hosting , Way Forward,and Closing Program

5. Participants must bring along with them their laptops and relevant electronic or hard copies of partnership data.

6. Travel expenses of participants shall be charged against their respective local funds subject to availability and the usual accounting and auditing rules and regulations.

7. For information, guidance and strict compliance



BENJAMIN D. PARAGAS PhD, CESO III
Director IV / Regional Director



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