



Davocol's  
General Mdse

DepEd SDO Batanes

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By: Fell

Date/Time: 9-4-24 4:05

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04 SEPTEMBER 2024

**ALFREDO B. GUMARU JR. EdD, CESO V**

Schools Division Superintendent  
Department of Education  
Basco, Batanes

Dear Mr. Gumaru,

I hope this letter finds you well.

We are writing to inform you of an unforeseen circumstance that has affected the timely delivery of the items listed under the following Purchase Orders: P.O. No. 2024-08-0163, 2024-07-0127, and 2024-07-0123. Unfortunately, due to an explosion of the prow on the cargo vessel transporting our shipment, the arrival of the goods has been significantly delayed. This incident constitutes a force majeure event, which is beyond our control.

Please be assured that we are doing everything in our power to expedite the process and minimize any further delays. We are in constant communication with the shipping company to monitor the situation closely and explore alternative solutions. However, given the severity of the incident, the shipment's arrival will be unavoidably postponed.

**In light of these circumstances, we kindly request a two-week extension on the delivery deadline for the aforementioned Purchase Orders.** This additional time will allow us to manage the situation effectively and ensure that the goods are delivered in the best possible condition.

We sincerely apologize for any inconvenience this delay may cause and appreciate your understanding in this matter. We remain committed to fulfilling our obligations and maintaining the high standard of service you expect from us.

Thank you for your consideration. We value our partnership and look forward to your favorable response.

Sincerely,

  
**Lilibeth T. Davocol**  
Manager