

SPD



Republic of the Philippines
PROVINCE OF BATANES
BASCO
OFFICE OF THE PROVINCIAL GOVERNOR

RECEIVED
AUG 28 2024
Time: 1:52
Signature: *Maria Matyas*

2712 JO No. AB2024-08-319

JOB ORDER

DepEd-SDO Batanes
RECEIVED
By: Fel
Date/Time: 8/29/24 11:05
Date: August 21, 2024

Funding Charges: PGO SPO -MOOE- Other General Services

NAME	DESIGNATION	RATE/ DAY	PERIOD OF EMPLOYMENT		OFFICE ASSIGNMENT	Duration	Conforme/ Acknowledgment
1. Marissa Cablin	Office helper	350.00	FROM	TO	DepEd Office	8 hrs./day	<i>[Signature]</i>

The said Job Order shall automatically cease upon its expiration as stipulated above, unless renewed. However, services of any or all of the above-named can be terminated prior to the expiration of this Job Order for lack of funds or when the Services are no longer needed. Furthermore, the service rendered hereunder is not considered or will never be accredited as government service.

Job Description:

- * Does messengerial works and other related activities
- * Maintain office premises clean and organize
- * Perform other tasks assigned by the immediate supervisor

Prepared by:

Approved by:

[Signature]
ANA MARIE AJROSAS
PHMO

[Signature]
MARILOU H. SAYCO
Provincial Governor

Note: After expiration of this Job Order, no one is allowed to report for duty unless she/he has approved Job Order.