



NO. OFLTVL-2024-08-056

2405

Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES

DepEd-SDO Batanes
RECEIVED

By: felDate/Time: 2/20/24 3:10**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

NAME	Jeny Fe E. Telmo
Position/ Designation	Teacher II/Teacher-In-Charge
Permanent Station	Yawran Elementary School
Purpose of Travel (must be supported by attachments)	To attend to the following trainings: • Capacity Building of Kindergarten Teachers and School Heads on Play-based, Assessment, Child-centered Approaches, DAP Principles • Healthy Learning Institution Workshop 2 to all Elem. SHs, Teaching and Non-Teaching Staff • Division-Based Training For Multigrade Instruction
Host of Activity	Department of Education
Inclusive Dates	August 23-25, August 27-29 and August 30-31 to September 3, 2024
Destination	SDO Basco, Batanes
Fund Source	School MOOE

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

JENY FE E. TELMO

Name and Signature of Requesting Employee

August 20, 2024

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

DANTE J. MARCELO PhD. CESO VI

Assistant Schools Division Superintendent

Date

APPROVED**ALFREDO E. GUMARU JR. EdD, CESO V**

Schools Division Superintendent

Date