



Republic of the Philippines
Department of Education
REGION II - CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES
MAHATAO NATIONAL HIGH SCHOOL
MAHATAO, BATANES

2024-1748

DepEd-SDO Batanes
RECEIVED

By: FCJ
Date/Time: 8/9/24 11:55

ITINERARY OF TRAVEL

Entity Name : MAHATAO NATIONAL HIGH SCHOOL

Fund Cluster: 01

No.: OFLTVL-2024-05-069

Name: <u>Alfredo C. Tabuso</u>				Date of Travel : <u>June 23-29, 2024</u>				
Position : <u>School Principal II</u>				Purpose of Travel: <u>To attend 10th National Principals' Congress</u>				
Official Station : <u>Mahatao National High School</u>								
Date 2023	Places to be visited (Destination)	TIME		Means of Transportation	Transpor- station	Per Diem	Others	Total Amount
		Departure	Arrival					
06/21/2024	Work Station to Basco Airport	7:45 a.m.	8:00 a.m.	Tricycle				
	Basco Airport to Tuguegarao Airport	12:00 p.m.	1:10 p.m.	Plane	7,600.00			7,600.00
	Tuguegarao Airport to Tuguegarao Bus Terminal	1:20 p.m.	1:40 p.m.	Tricycle				
	Tuguegarao Bus Terminal to Sampaloc Bus Station	3:00 p.m.	4:45 a.m.	Bus	1,416.00			1,416.00
06/22/2024	Sampaloc Bus Station to Sta Mesa, Manila Residence	5:15 a.m.	6:00 a.m.	Grab Car				
06/23/2024	Still on Manila/Residence							
06/24/2024	Residence to NAIA Terminal 2	12:15 a.m.	1:30 a.m.	Grab Car				
	NAIA Terminal 2 to Laguindingan International Airport	3:25 a.m.	5:05 a.m.	Plane	4,470.00			4,470.00
	Laguindingan International Airport to CDO Hotel	6:00 a.m.	7:30 a.m.	Van	200.00			200.00
	Room Accommodation/Lodging Fee						4,350.00	4,350.00
06/25-27/2024	To attend 10th National Principals' Congress							
	Membership Fee						400.00	400.00
	Registration Fee						5,900.00	5,900.00
06/27/2024	CDO Hotel to Laguindingan International Airport	3:00 p.m.	4:45 p.m.	Grab Car				
	Laguindingan International Airport to NAIA 3	9:50 p.m.	11:30 p.m.	Plane	4,793.00			4,793.00
	NAIA 3 to Sta Mesa, Manila Residence	11:50 p.m.	12:40 a.m.	Grab Car				
06/28/2024- 07/06/2024	Still on Manila/Residence					1,500.00		1,500.00
07/07/2024	Sta Mesa, Manila Residence to Cubao Bus Terminal	4:00 a.m.	4:30 a.m.	Grab Car				
	Cubao Bus Terminal to Dau/Mabalacat Bus Terminal	5:45 a.m.	7:35 a.m.	Bus	193.00			193.00
	Dau/Mabalacat Bus Terminal to Clark Airport	8:45 a.m.	9:15 a.m.	Van				
	Clark Airport to Basco Airport	10:30 a.m.	11:50 a.m.	Plane	5,541.00			5,541.00
	Basco Airport to Work Station	12:15 a.m.	12:45 p.m.	Tricycle				
TOTAL					24,213.00	1,500.00	10,650.00	36,363.00

I certify that : (1) I have reviewed the foregoing itinerary,
(2) the travel is necessary to the service, (3) the
period covered is reasonable and (4) the expenses
claimed are proper.

DANTE J. MARCELO, PhD, CESO VI
Assistant Schools Division Superintendent
Immediate Supervisor

Prepared by :

ALFREDO C. TABUSO
School Principal II
Claimant

Approved by:

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent



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