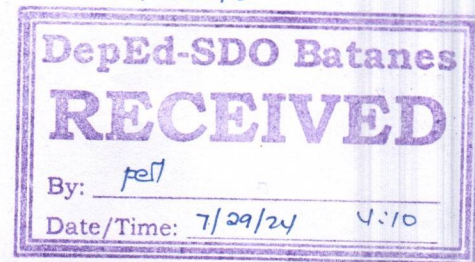




Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF BATANES
ITBAYAT CENTRAL SCHOOL

2024-010/0



1st Endorsement

June 29, 2024

Respectfully forwarded to **ALFREDO B. GUMARU JR, EdD, CESO V**, Schools Division Superintendent, Department of Education Schools Division Office of Batanes herein the basic communication of **WIVINA M. ALCAZAR**, Master Teacher I of this school seeking retirement from service effective October 1, 2024, for his information and appropriate action.

ARNEL G CAMACHO
Head Teacher III
Teacher-in-charge



Address: Sta. Maria, Itbayat, Batanes
Contact No.: 09292865858
Email Address: itbayatcentralschool@depd.gov.ph



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Batanes
Itbayat Central School

July 29, 2024

ALFREDO B. GUMARU JR. EdD, CESO V

Schools Division Superintendent
Schools Division Office
Basco, Batanes

Sir:

My warm greetings.

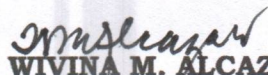
This is to express my desire to retire from service in the Department of Education effective October 1, 2024. I am an elementary Master Teacher I of Itbayat Central School. I have been working and teaching in this department for the past thirty-two (32) years.

It has been my privilege serving the Department of Education for the past years of my life. For this, I'm forever grateful.

Thank you.

Very truly yours,

Recommended by:


WIVINA M. ALCAZAR
Master Teacher I

DANTE J. MARCELO PhD, CESO VI
Assistant Schools Division Superintendent

Approved:

ALFREDO B. GUMARU JR. EdD, CESO V
Schools Division Superintendent



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