



ITINERARY OF TRAVEL

Entity Name : **ITBAYAT CENTRAL SCHOOL**
Fund Cluster: **01**

No. **OFLTVL-2024-05-051**

Name : ARNEL G. CAMACHO Position: Head Teacher III/TIC Official Station : Itbayat Central School				Date of Travel : May 20-22, 2024 Purpose of Travel : To Attend the Kick-off and Re-launching of Project W.A.T.C.H.				
Date	Places to be visited (Destination)	T I M E		Means of Transportation	Transpor tation	Per Diem	Others	Total Amount
		Departure	Arrival					
05/20/24	Official Station to Itbayat Airport	7:30am	7:50am	Tricycle	280	-	-	280
	Itbayat Airport to Basco Airport	9:00am	9:12am	Airplane	2,950	-	-	2,950
	Basco Airport to Official Destination Basco	9:30am	9:35am	Tricycle	50	-	-	50
	Kick-off and Re-launching			-	-	450	-	450
	Registration Fee			-	-	-	200	200
5/21/24	No available Transportation. Reported at SDO Admin. Office and ALS Division Coordinator					450		450
5/22/24	Official Destination to Basco Port	5:30am	5:35am	Tricycle	50	-	-	50
	Basco Port to Valanga Port Itbayat	5:50am	8:30am	Motorboat	800	-	-	800
	Valanga Port Itbayat to Official Station	9:00am	9:15am	Tricycle	150	-	-	150
TOTAL					4,280	900	200	5,380.00
I certify that : (1) I have reviewed the foregoing itinerary, (2) the travel is necessary to the service, (3) the period covered is reasonable and (4) the expenses claimed are proper.				Prepared by : ARNEL G. CAMACHO Head Teacher III/TIC				
 DANTE J. MARCELO PhD, CESO VI Assistant Schools Division Superintendent				Approved: ALFREDO B. GUMARU JR. EdD, CESO V Schools Division Superintendent				